

Dear (staff member or Honorable _____),

Thank you for taking the time to schedule a meeting with us on (Meeting date and time). Unfortunately, we were unable to attend our scheduled meeting due to the weather in Washington D.C. However, we would still like to leave these factsheets regarding two pertinent issues affecting dental student constituents in your (state/district).

Please review the following information and we will follow up with your office in a week to discuss any questions you may have.

Once again, thank you for your willingness to meet with us to discuss some of the issues facing dental students and the future of the dental profession.

Sincerely,

(names of the students attending the meeting)
(dental school)